

PLEASE CONTACT YOUR TOWN FOR POSSIBLE DRIVEWAY PERMIT AND/OR FEES

Town of Nokomis Address Application
Return to your Town with appropriate fee

Office use only

Building Site
 Existing Dwelling

Municipal Township _____
Driveway Permits Required? Yes No Permit# _____

Contact Information

Applicants name _____ Phone _____
Address _____ City _____ State ____ Zip _____
Email _____ Fax _____
Landowners name _____ Phone _____
Address _____ City _____ State ____ Zip _____

Driveway Information

Tax Parcel # _____ Road name _____ Side of Road N S E W
Section ____ Town ____ Range ____ Forty or GL # _____
Subdivision name _____ Lot ____ Block _____

IMPORTANT - If any of the information contained on this form is found to be inaccurate, you may be required to change your address at the time of the discovery. The information presented below is accurate to the best of my knowledge.

You must indicate the address and accurate distance, each way, from your driveway to the nearest neighbors' driveways. The neighbors can be across the road as long as the closest neighbors are used. Please indicate if you share a driveway with others.

Neighbor 1 address _____ Distance _____ Direction _____
Neighbor 2 address _____ Distance _____ Direction _____
Nearest intersection 1 _____ Distance _____ Direction _____
Nearest intersection 2 _____ Distance _____ Direction _____

Sketch



Name Printed _____ Signature _____ Date _____

Office Use Only

Received by _____ Date _____
Address _____ By _____ Date _____
Assigned _____
Verified by _____ Date _____ Address Compliant? Yes No

Permit Fees and Requirements

Nokomis Driveway Permit \$50.00

Address Sign Installation \$35.00

A deposit of \$100.00 is required at time of application. Upon completion, inspection, and approval of driveway, \$15.00 will be refunded to applicant.

Culverts may be required to be installed by owner at a future date due to road surface improvements.

Applicant will receive and must follow a copy of the Nokomis subdivision ordinance pertaining to driveway and address installations. Signature below acknowledges receipt of the ordinance.

The information on this form is accurate to the best of my knowledge.

Applicant Signature _____ Application Date _____

Town of Nokomis Office Use

Date Paid _____ Check _____ Cash _____ Received By _____

Culvert required? Yes _____ No _____ Diameter _____ (inches) Length _____ (feet)

Location and Date Approved _____ By _____

Final Inspection Date _____ By _____

Permit # _____

Revised 10/

Instructions

Contact Information

1. *Applicants* – Provide your name, present phone, fax, email and address information.
2. *Land Owners* – Provide the owners name, phone and address information if it differs from the applicant's info.

Driveway Information (most of the following information can be obtained from your tax bill)

1. *Pin#* - Provide the parcel identification number shown on your tax bill for the parcel of land containing the intersection of the driveway and the road.
2. *Road name, Side of road* – Provide the Road name and circle the side of the road that the driveway is on.
3. *Section, Town, Range, Forty or GL#* – Provide the section, township, range and forty or GL# (i.e. NWSE, GL3, etc.) that the driveway/road intersection is located.
4. *Subdivision Plat Name, Lot and Block* – Specify the lot, block and subdivision name of the driveway parcel, if applicable and indicated on your tax bill.
5. *Neighbors*– Provide the addresses, distances and directions to the two nearest neighbors' driveways **on either side of the road** OR
6. *Intersection-if closer than a neighbor*, measured along the road, **in both directions** use either neighbors or intersections **WHICHEVER IS CLOSEST.**

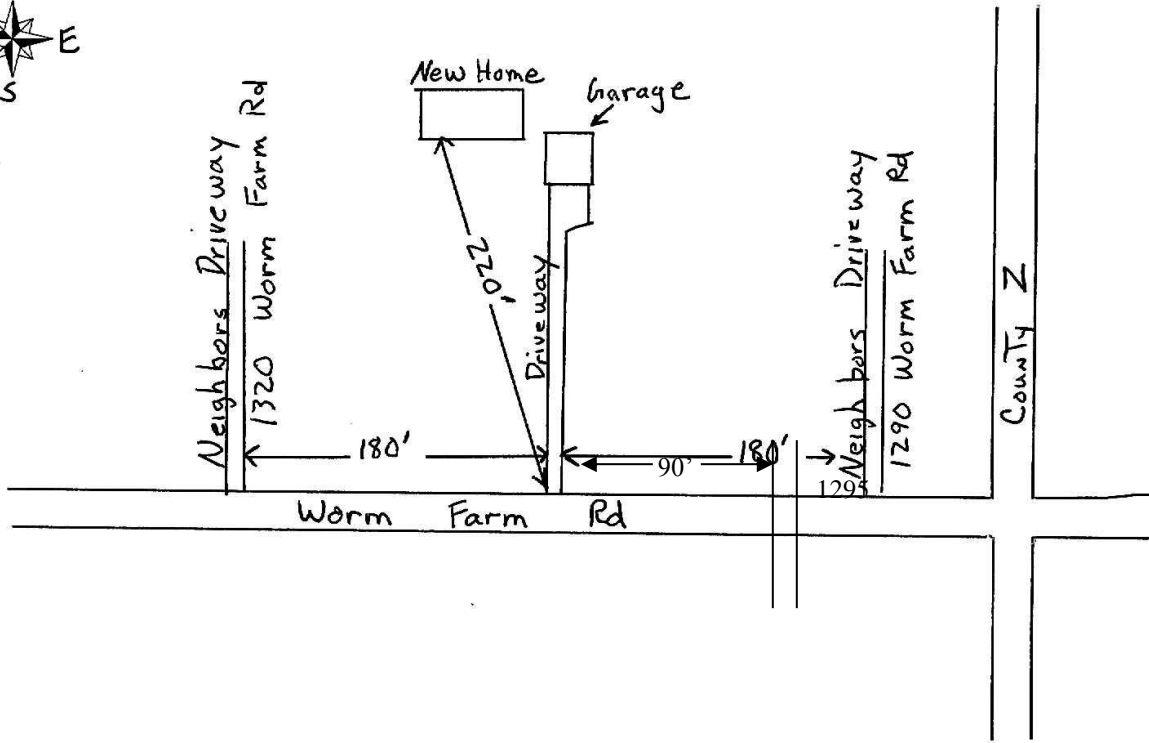
Building Information

1. *Building type* – Provide the building type for building receiving the address with this application (house, commercial building, etc..).
2. It is only necessary to fill out the other lines in this section if the information is different from the information for the driveway.

Sketch – Please draw a sketch of the location of your driveway as accurately as possible. This sketch should show the following items:

1. Show the distances between your driveway and you neighbors' driveways or road intersections.
2. Driveway information -see sample sketch below. Make sure your distances are accurate to the nearest 10'
3. Miscellaneous information – Must have the compass shown with directions, any other explanatory text that would be helpful, etc..)

Sample Sketch



DRAW SKETCH BELOW



Oneida County Office Use Only

Received by _____ Date _____
Address Assigned _____ By _____ Date _____
Field Verified by _____ Date _____ Address Compliant? Yes No